

PROPERTY & RECREATION COMMITTEE MEETING MINUTES

June 23, 2025

The Property & Recreation Committee of the St. Clair County Board met in the County Board Conference Room on June 23, 2025. The meeting was called to order by Chairman Jana Moll at 5:30 p.m.

Members Present:

Jana A. Moll, Chairman
Lonnie Mosley, Asst. Chairman
Steve Gomric
Sue Gruberman

Members Absent:

Courtney Moore, Excused
Scott Tieman, Excused
Kenneth Sharkey, Excused

Others Present

Mark Kern, County Board Chairman
Sami Gruberman, County Board Office

Brian Buehlhorn, County Parks Supervisor
Bob Allen, County Board

The Pledge of Allegiance was recited.

Roll Call was taken.

There were no public comments or questions.

A motion was made by Mr. Mosley and seconded by Ms. Gruberman to approve the Minutes from the May 19, 2025 meeting. Motion passed unanimously.

Ms. Gruberman gave the Revenue Report. Revenue share for Property and Recreation for April 2025 is \$126,414.23. MEPRD's share for this period is \$63,207.12. Cash balance for the Property and Recreation Committee is \$1,268,152.56.

A motion was made by Mr. Gomric and seconded by Ms. Gruberman to approve the Revenue Report given by Ms. Gruberman. Motion passed unanimously.

Ms. Gruberman summarized the following Committee reports:

- Various Park Sites: Brian Buehlhorn's report of visits to the various park sites.
- Trinity Services: Sarah at Trinity Services reported on June 23, 2025 that the residents are cleaning up at Silver Creek Preserve two to three days a week as weather permits. Pizzas were last delivered on June 6.
- St. Clair County Parks Grant Commission: Cycle 30 requests for payments have been processed during the last month on various projects. Cycle 30 funds must be spent by June 30, 2025.
- 2019 Special Park Projects: Requests for payments have been processed during the last month on various projects.
- 2021 Special Park Projects: Requests for payments have been processed during the last month on various projects.
- 2022 Special Park Projects: Requests for payments have been processed during the last month on various projects.
- 2024 Special Park Projects: Requests for payments have been processed during the last month on various projects.
- Thouvenot, Wade & Moerchen: TWM submitted an invoice for \$5,371.75 for services for the Foley Park Walking Trail project. The invoice was paid June 11th.

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Mr. Gomric asked who still has outstanding grants from Cycle 30 and for how much? Sami Gruberman answered City of Belleville for \$30,000, Village of Caseyville for \$30,000, City of Mascoutah for \$16,969.33, and Village of St. Libory for \$30,000.

Mr. Buehlhorn reported the following:

- Additional Maintenance: Noxious weeds sprayed along roadways, parking, and trails at all parks. Field mowing to start at Engelmann and St. Ellen 6/3- Hanks Escavating out to knock down brush at Engelmann and Silver Creek along park entry roadways.
- St. Ellen: Restroom roof needs replaced.
- Park Entry Gates: TWM estimate received. Potential of installing gates at any other parks other than Foley and Silver Creek.
- Foley Trail Project: Sealed bids to be opened at TWM 6/25, bid sheets will be available at the July meeting for review.

A motion was made by Mr. Gomric and seconded by Ms. Gruberman to approve the Committee Reports given by Ms. Gruberman and Mr. Buehlhorn. Motion passed unanimously.

A motion was made by Mr. Gomric and seconded by Mr. Mosley to approve up to \$19,999 to repair the St. Ellen roof. Motion passed unanimously.

A motion was made by Mr. Gomric and seconded by Mr. Mosley to adjourn the meeting at 5:40 p.m. Motion passed unanimously.

Respectfully submitted,

Jana Moll, Chairman
Property and Recreation Committee